

**Jamaican Mission Program
Board of Directors Meeting
October 21, 2008**

Directors Present: Jenna Gander-Sebranek, Bryan Myers, Nichole Myers, Micah Nee-Piasecki, Cindy Olson, Lindsey Olson, Terry Sebranek, Linda Wanless, and Rob Wanless.

Guests Present: Nancy Degner and Lyndi Venglish.

Agenda:

- Call Meeting to Order
- Approval of the September 16, 2008 Meeting Minutes
- Treasurer's Report
- Old Business
 - Brat Barn Fundraiser Wrap Up
 - Center Color Fiesta Parade Wrap Up
 - Waffle Supper and Silent Auction Wrap Up
 - 2009 Trip Discussion
- Agenda Suggestions for November Meeting
- Next Meeting Information
- Adjourn

1. **Call Meeting to Order:** The October 21, 2008 Jamaican Mission Program (JMP) Board of Director's meeting was called to order at 7:20 PM by JMP President Bryan Myers.
2. **Approval of the September 16, 2008 Meeting Minutes:** A motion was made by Cindy Olson and was seconded by Bryan Myers to approve the September 16, 2008 meeting minutes. All in favor, motion carried.
3. **Treasurer's Report:** Terry Sebranek distributed an updated August Treasurer's Report. Terry also distributed the September Treasurer's Report.

Opening Balance – September 1:	\$2,575.28
Withdrawals/Checks Written:	\$44.10
Deposit:	\$274.00 (Donations)
Ending Balance as of August 31:	\$2805.18

A motion was made by Bryan Myers and was seconded by Lindsey Olson to accept the Treasurer's Report as submitted. All in favor, motion carried.

4. Old Business

- a. *Brat Barn Wrap Up:* Cindy Olson reported that we have about \$400 profit the Burnstead's Brat Barn Fundraiser. Micah Nee-Piasecki reported that Burnstead's was okay with having jerk pork and he felt it went over well with our customers. Bryan Myers reminded everyone that in the future, our food items must be prepared in a licensed kitchen. Micah noted that he would like the group to consider doing the Brat Barn again in the future.

- b. *Center Color Fiesta Parade Wrap up:* Everyone agreed that the parade was a lot of fun! All JMP members thanked Rob and Linda Wanless for their many contributions to the parade float. Everyone was in agreement that we should strongly consider participating in the 2009 parade.

Waffle Supper and Silent Auction Wrap Up: Terry Sebranek reported that the preliminary profit for the event was about \$1900. We served between 150 and 200 people. All felt that this dinner and auction was not as busy as our May event. A recommendation for next year is to not schedule the fall dinner for Homecoming weekend. Most felt that this hurt our attendance. All were in agreement that the 4:00 PM to 7:00 PM time was better than the 5:00 PM to 8:00 PM time.

Micah noted that he would like to do a different type of meal such as spaghetti or a Caribbean meal in the future.

- c. *2009 Trip Information:* The trip dates are Wednesday, January 14, 2009 - Wednesday, January 21, 2009. We plan to work Thursday, Friday, and Saturday at Westhaven, and attend Faith Chapel on Sunday.

There are 16 confirmed volunteers:

Nichole and Bryan Myers
Rob and Linda Wanless
Cindy Olson
Deb Walton
Lindsey Olson and Micah Nee-Piaseki
Terry and Jenna Sebranek
Kathy Wanek
Theresa Ramsden
Lyndi Venglish
Nancy Degner
Jennifer Leffler
Charles Leffler

The deposit schedule was discussed. For the volunteers who have a four night voucher, a 10% deposit of \$50 per person is due immediately. A 50% payment of the remaining balance (\$250) is due by November 7th and the remainder of the balance (\$200) will be due on December 8, 2008.

For the volunteers who do not have vouchers, a 10\$ deposit of \$83 per person is due immediately. A 50% payment of the remaining balance (\$411) is due by November 7th and the remainder of the balance (\$327.50) is due December 8, 2008.

Bryan Myers has worked directly with Sunset Beach (not Linda) and has signed a rooming contract with Sunset Beach for eight double rooms. He will submit a rooming list with requests to Sunset Beach with the December payment. Bryan went on to note that we will have "run of the house" and Sunset Beach will attempt to honor all requests, but honoring all requests will depend on availability once we arrive.

Discussion was held about Sunset Beach's Florida booking agency and about currency needs in Jamaica. Bryan noted, for the new travelers, that he recommends using US currency and travelers aren't required to spend any additional money, but he recommends bringing, at minimum, an extra \$50-\$100 dollars for side trips or souvenirs.

Discussion was held regarding our airfare options.

Air Jamaica

Cost: about \$515 (with \$50 voucher), \$565 (without voucher)

Departure Time: 6:30 AM

Arrival Time: 11:30 AM

Lay Over: None, Direct flight to Montego Bay

Baggage Charge: 2 bags allowed at no charge for correct weight

US Air

Cost: about \$415 (with fee for one suitcase)

Departure Time: 5:30 AM

Arrival Time: 12:30 PM

Lay Over: One in Florida

Baggage Charge: \$15 for the 1st bag, \$25 for the 2nd bag

It was determined that we will fly with US Air since it is the cheapest option. All board members felt that it is important that everyone should fly together. It was also determined that if we bring extra baggage that contains supplies for Westhaven, JMP will pay the charges for those bags.

Bryan indicated that Linda has reserved 18 seats on US Air. He went on to add that the airfare payment must be submitted in full as soon as possible. Terry Sebranek reminded travelers that if they needed the tax deduction for their airfare payment, they must send a check to JMP and JMP will send one payment to Linda for airfare. Bryan indicated he would email all travelers on October 22 with the final airfare cost. Please send a check to Terry as soon as possible since the seats are only being held at this price until November 7th.

Discussion was held regarding travel to Chicago on January 13th. Bryan described the available options:

1. Stay overnight with Park 'N Fly program in Chicago.
2. Leave Richland Center about 1:00 AM on January 14 and park at O'Hare.
3. Charter a bus from Richland Center which will also leave about 1:00 AM.

It was determined that Bryan should get Park 'N Fly information from Linda.

Discussion was held regarding travel arrangements in Jamaica. Bryan will coordinate our needs with Pastor Douglas. JMP will pay for travel while in Jamaica once we leave the US. It was also determined that JMP will pay Douglas with cash rather than personal or traveler's checks. Terry Sebranek will maintain all necessary receipts for this.

Further discussion was held regarding the use of JMP funds. JMP will purchase project supplies, Jamaican labor, and will consider an additional donation to the labor we use in Jamaica.

5. Next Meeting Information: The next JMP meeting is scheduled for:

*Tuesday, November 18, 2008
6:30 PM Dinner & Meeting
At Terry and Jenna's House*

6. Future Agenda Items:

- a. Orientation to Jamaica
- b. Hotel Update
- c. Air Travel Update
- d. Possible Projects

7. Adjourn: The meeting was adjourned by Bryan Myers at 8:19 PM.

Respectfully Submitted,

**Nichole Myers
Jamaican Mission Program Secretary**