

**Jamaican Mission Program
Board of Directors Meeting
September 12, 2008**

Directors Present: Jenna Gander-Sebranek, Bryan Myers, Nichole Myers, Cindy Olson, Lindsey Olson, Terry Sebranek, Linda Wanless, and Rob Wanless.

Guests Present: Nancy Degner, Betty Havlik, Jane McNally, and Dustin Wanless.

Agenda:

- Call Meeting to Order
- Approval of the August 12, 2008 Meeting Minutes
- Treasurer's Report
- Old Business
 - 5013(c) Status
 - Brat Barn Fundraiser
 - Center Color Fiesta Parade
 - Waffle Supper and Silent Auction
 - 2009 Trip Discussion
- Agenda Suggestions for October Meeting
- Next Meeting Information
- Adjourn

1. Call Meeting to Order: The September 12, 2008 Jamaican Mission Program (JMP) Board of Director's meeting was called to order at 6:55 PM by JMP President Bryan Myers.

2. Approval of the August 12, 2008 Meeting Minutes: A motion was made by Cindy Olson and was seconded by Jenna Gander-Sebranek to approve the August 12, 2008 meeting minutes. All in favor, motion carried.

3. Treasurer's Report: Terry distributed the Treasurer's Report.

Opening Balance – August 1:	\$1,994.08
Withdrawals:	\$58.80
Deposit:	\$50.00 (Donation from Precision Auto)
Ending Balance - August 31:	\$1,985.28

A motion was made by Lindsey Olson and was seconded by Cindy Olson to accept the Treasurer's Report as submitted. All in favor, motion carried.

4. Old Business

- a. *501 3(c) Status:* We have received all documentation from both the State and Federal governments acknowledging our non-profit status including recognition of our sales tax exemption status. Now that we have received our sales tax exemption status, any purchases for JMP should be done with this number. If purchases are made, please be sure to forward your receipt to Terry for proper documentation.

- b. *Brat Barn Fundraiser:* Cindy Olson will organize the details of the Brat Barn fundraiser. We will run the barn on October 3rd and October 4th. Set up will be at 10:00 AM on Friday, October 3rd. Brats will be served from 11:00 AM – 6:00 PM. The staff working the first shift at the barn on Friday will be Micah Nee-Piaseki, Lindsey Olson, and Sherry Myers. The second shift will be Sherry Myers and Nichole Myers. Setup on Saturday, October 4th will be at 10:00 AM. Brats will be served from 11:00 AM to 2:00 PM. There will be one shift of workers and this will be Cindy Olson and Betty Havlik. If there are any further needs to be met, Cindy will coordinate them. Signage was discussed and it was determined that we will only do roadside signs. Cindy will be checking into all signage options and will let us know what is available.
- c. *Center Color Fiesta Parade:* Nichole has registered our float with the Chamber of Commerce.

Bryan described the float again, noting the various items that are spoken for and those that are still needed.

Rob Wanless is supplying a 16' trailer, truck, dirt, and generator. Bryan Myers has purchased two 7' lighted palm trees, has arranged to borrow sand from the Durst-Larse farm, supply the tarp for the floor of the trailer, naked light bulb and will supply the hammock. Terry Sebranek will supply cinder blocks and corrugated metal. Micah Nee-Piaseki will provide floodlights.

All JMP members are asked to bring white lights to use on the float. Terry Sebranek will arrange all of the signage needs.

Cindy Olson will get lights for the walking float members.

Terry and Jenna have purchased candy and have 1500 waffle supper business cards to distribute.

Float set up will take place at the Wanless's shop on Sunday, September 28, 2008 at 2:00 PM. Please bring all of your assigned supplies on this date. If you can't make it, please arrange for someone to bring your items. We will set up the majority of the float on this date and will do final touches the afternoon of the parade in the hospital parking lot at 5:00 PM.

- d. *Waffle Supper and Silent Auction:* Jenna and Terry have already handled the most of the details for the supper. The supper will be held on Friday, October 10, 2008 at the Richland Center Community Center from 4:00 PM to 7:00 PM. The supper will be the same as last year. About two weeks prior to the supper, Terry will email the group to determine who is working where the night of the event. He also asked that as many people as possible plan to be at the Center by 2:00 PM that day for set up.

Terry asked Nichole Myers to check with Kwik Trip again for 3 buckets of ice cream.

- e. *Silent Auction*: Linda Wanless passed a listing of the business that each couple had agreed to contact for donations to the silent auction. Corrections and additions were made to this list. Terry and Jenna indicated that they planned to purchase a Kalihari hotel certificate for the auction. If the item did not sell, they plan to purchase it back and use it themselves.

- f. *2009 Trip Information*: The trip dates are Wednesday, January 14, 2009 - Wednesday, January 21, 2009. We plan to work Thursday, Friday, Saturday at Westhaven, and attend Faith Chapel on Sunday. The cost will be \$125 per person per night plus about \$500 per person for airfare. For those that have room vouchers from the 2008 trip, the voucher will be honored. Bryan will need a copy of all room vouchers by Friday, September 19, 2008 if you are interested in going. To get the group rate, Sunset Beach is requiring that we book by October 1, 2008. In order to book, we must determine how many rooms need to be booked and pay 10% down on those rooms. No names need to be on the rooms until 30 days prior to the trip. 50% of the balance will be due 90 days prior to the trip, with the remaining balance paid within 30 days of arrival.

Confirmed volunteers for this year are:

Nichole and Bryan Myers
Rob and Linda Wanless
Cindy Olson, sister Deb, and possibly nephew Charles
Lindsey Olson and Micah Nee-Piaseki
Terry and Jenna Sebranek

Other potential travelers that are interested in attending, but have not given us firm confirmation are:

Carrie Douglas and Husband
Betty Havlik and Spouse
Butch and Jody Leyda (and possibly their two children)
Karee Gander
Chris and Dick from St. Catherine's Church in Mapleton
Kathy Wanek

Discussion was held regarding the method of payment for the 10% down payment. It was determined that travelers should write a check to the JMP for their portion. Bryan will make the reservations using a credit card. In turn, JMP will write a check directly to Bryan's credit card company to reimburse him for the amount paid. The reason for this method is so that the payments can be handled as a donation and the monies coming from the program documented clearly.

Bryan asked that the number of needed rooms and the amount of money to be paid to Sunset Beach be given to him no later than Friday, September 26th.

5. Next Meeting Information: The next JMP meeting is scheduled for:

*Tuesday October 20, 2008
6:30 PM Dinner & Meeting
At Terry and Jenna's House*

6. Future Agenda Items:

- a. Brat Barn Fundraiser Wrap Up
- b. Center Color Fiesta Parade Wrap Up
- c. Waffle Supper and Silent Auction
- d. 2009 Trip Discussion

7. Adjourn: The meeting was adjourned by Bryan Myers at 8:10 PM.

Respectfully Submitted,

**Nichole Myers
Jamaican Mission Program Secretary**